STUDENT ARTS GRANT ARTIST AGREEMENT FORM

Please fill out this form, sign, and then turn in either physical or scanned copy to Sabrina Wilensky, Projects and Grants Manager, Stanford Arts (if physical, drop off at Room 232 in Littlefield Center; if digital, email to swilensk@stanford.edu)

I, ________________________________ as representative for the project:

agree to and understand the following stipulations upon receiving a «Program» Grant:

• Funding can be revoked at any time due to a failure to adhere to criteria, timeline, misuse of funds or failure to communicate with Stanford Arts.

• Expense receipts and invoices will be provided to Stanford Arts in a timely manner. These forms are for reimbursement purposes.

• Projects must be displayed or performed on campus upon completion as indicated by each grant’s timeline. If your project cannot be displayed or performed as indicated by the grant timeline, then special arrangements will be made with Stanford Arts.

• Grant projects must be documented. Photo and/or video documentation will be provided to Stanford Arts at the completion of the project. Stanford Arts may be able to send a photographer to document your event, but cannot guarantee attendance.

• Stanford Arts reserves the right to use documentation of the project or profiles of the artist(s) in publicity materials or other online, digital, or print media in relation to the Student Arts Grant Program.

• If grantee produces physical or electronic publicity material s/he will follow the guidelines for appropriate logo use.

• If grantee produces written material such as a program, placard, book, or website portfolio, the sponsorship will be appropriately credited. Please contact Sabrina Wilensky at swilensk@stanford.edu with any questions about logo use or accreditation.

Please sign above

Date

Print your name

SUID#